

Child Protection Heaton Avenue Primary School

As an adult working in this school you have a duty of care towards pupils. This means you should act at all times in a way that is consistent with their safety and welfare.

If you have a concern about a child, particularly if you think s/he may be suffering or at risk of suffering harm, it is your responsibility to share the information promptly with the Designated Senior Lead for Child Protection (DSL) who are **Miss Jo Jenkinson (Head of School), Mrs Sally Davey (Deputy Head) and Mr Sean McManamin (Head of Inclusion)**



Miss J Jenkinson



Mrs S Davey



Mr S McManamin

The following list is not an exhaustive list but you might become concerned as a result of

- seeing a physical injury which you believe to be non-accidental
- observing something in the appearance of a pupil which leads you to think his/her needs are being neglected
- witnessing behaviour which gives rise to concern
- a pupil telling you that s/he has been subjected to some form of abuse

In any of these circumstances you should report on CPOMS and alert the DSL.

If a pupil talks to you about (discloses) abuse you should

- listen carefully without interruption, particularly if s/he is freely recalling significant events
- only ask sufficient questions to clarify what you have heard. You might not need to ask anything but, if you do, you must not 'lead' the pupils in any way so should only ask 'open questions
- make it clear you are obliged to pass the information on, but only those who need to know
- tell the DSL without delay either in person or by writing an account of the conversation on CPOMS alerting the DSL as soon as you are able (definitely the same day)

Do not ask the pupil to repeat the disclosure to anyone else in school, ask him/her or any other pupil to write a 'statement', or inform parents. You are not expected to make a judgement about whether the child is telling the truth.

If the behaviour of another adult in the school gives rise to concern you should report it to the Head of School.

Remember – share any concerns, don't keep them to yourself

This school has a safeguarding policy and more detailed procedures on child protection which are available from the DSL.